

SLIATE Policy Decisions For Payment Of Research Allowance

The approved recommendations of Research Supervision Committee (RSC) of SLIATE are common to all researchers who are entitle for the payment of research allowance as per the DMS circular No. 02/2014.

1. Effective date for the payment of research allowance

- The first submission date of the research proposal is the effective date for the payment of research allowance, if the proposal is “Accepted without changes” or “Accepted with minor modifications”.
- If the proposal is “Accepted with major modifications” or “rejected”, the effective date for research allowance payment can be considered as the 2nd submission date if modifications are accepted by the reviewer.
- However, if the researcher or HOD of the relevant discipline or Director of the institute has not indicated the submission date in the research proposal application form, it was decided by the RSC to consider the date on which report reached the SLIATE as the submission date and that date will be considered for the payment.

2. Final research report & extension of research duration

- The final research report must be submitted at the end of the duration mentioned by the researcher according to the approved format of the SLIATE. Period should not exceed three (03) years (Para 4 (II) of Circular NO. 02/2014).
- If the researcher expects for an extension on valid reason/s, the request should be forwarded to the RMC, at least 06 months prior to the research completion date. RMC recommendation should be approved by the RSC.
- In order to accept any new research proposals, the researcher should submit all the interim reports (once in six months) and the final research report.
- For extension of research duration, researcher should strictly follow the 02/2014 circular. For published/ patent research – payments will be made according to the DMS 02/2014 circular.

3. Reviewing of proposals

- According to existing practice, one proposal can be sent for two reviewers (review committee) and payments for two reviewers have been approved by the RSC. However, for the convenience in future, RSC approved to send one proposal to one internal reviewer only.

- If the researcher is not satisfied about the reviewer's comments / internal reviewing due to valid reasons, based on the request of him/ her, such proposals could be sent to another internal reviewer or external reviewer. Back dating of R. A. payment can be done from 1st date of submission if the second reviewer accepts the proposal.
- Based on the past experience of SLIATE, it is evident that external reviewers do not send review comments even after one year of submission of proposals or sending of several reminders. Hence, Researchers in the field of Engineering are penalized and they cannot become eligible to get research allowance due to these reasons. Hence, by considering the recommendation of RMC- Engineering, RSC of Engineering approval has been given to send research proposals of Engineering field to HODs (Engineering) of different ATIs after clarification of specialized areas from DDG (AA/ P & R): Dr. Sahayan (Engineer), either to HOD or Senior lecturers who have MSc (Engineering) qualifications. Research proposals also can be sent to other nonacademic executives in permanent post or who retired from such posts and those who have MSc qualifications in the field of Engineering. In case of difficulties to find competent reviewers in engineering field, such research proposals can be sent to two reviewers to review.
- Member of RSC cannot serve as a research proposal reviewer.
- When the research proposal involves more than one field/ subject, such research proposals can be sent to more than one reviewer/ review committee of relevant field to review the respective subject areas. (Ex. Proposal with IT and Management: It should be sent to two reviewers in IT field and Management field).

4. Researchers are entitled only for one research allowance payment at a time (within 3 years).

5. RSC and RMC should meet once in six months to evaluate the progress of the researchers and to take decisions to continue or discontinue the payments.

6. If any proposals submitted in between the two RMC meetings, it was decided to get covering approval for sending it for reviewing by sending the proposal to a member of respective RMC. To obtain the covering approval, separate format with a check list was approved.

7. RSC approved to send scanned research allowance letters through e mails to the Director/ Academic coordinator of the relevant institutes. Director/ Academic coordinator of the Institutes should send / forward the letters to the respective researcher and a copy of it to accountant for necessary actions regarding payments and another copy should be attached to personal file of the researcher. Original letter should be attached to the research allowance file at the head office with rubber stamp of e mailed date & time.

8. All the researchers should strictly adhere to the DMS circular no. 02/2014. In case of any violation of circular, violation of policy decisions of SLIATE or violation of research ethics, payment will be recovered.



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SLIATE